

*City of Gulfport Firefighters' Retirement Pension Fund*  
**Minutes: Meeting of April 18, 2019**

**1. CALL TO ORDER**

Brian Campbell called a meeting of the Board of Trustees for the Firefighters' Retirement Pension Fund to order at 2:24 PM. Those persons present included:

**TRUSTEES**

Brian Campbell, Chair  
Michael O'Toole  
Chief James Marenkovic  
Don Howard, Secretary (Arrived 3:07pm)

**OTHERS**

Scott Baur, Resource Centers (Administrator)  
Dale Everhart, Resource Centers (Administrator)  
Jennifer Gainfort, AndCo (Consultant)  
Scott Christiansen, Christiansen & Dehner (Attorney)

**2. PUBLIC COMMENT**

There was no public comment.

**3. APPROVAL MINUTES: January 17, 2019**

The Trustees reviewed the minutes of the January 17, 2019 meeting.

Michael O'Toole made a motion to approve the January 17, 2019 minutes. Chief Marenkovic seconded the motion, approved by the Trustees 3-0.

**4. BOARD**

The nomination period closed for the current Trustee election. Rene Fernandez ran unopposed for the seat held by Brian Campbell. Trustee Campbell will run for the seat currently held by Chief Marenkovic. The ballot process for the election will begin following the meeting.

Scott Christiansen advised that the Board should hold on the selection of the fifth Trustee until the member Trustee election is complete. The City appointed Trustee Mark Epstein, meanwhile, reported that he had difficulty with the earlier meeting time adopted by the Board. After due consideration, the Trustees asked the administrator to find if Mr. Epstein wishes to continue to serve on the Board.

**5. REPORTS**

**a. Investment Consultant (Jennifer Gainfort, AndCo Consulting)**

Jennifer Gainfort reported that the markets rebounded after the 4<sup>th</sup> quarter 2018 losses. Indicators showed growth remains strong but slowing. Ms. Gainfort reviewed returns for various market sectors, with domestic equities returning 13%-16%. Lower quality and growth issues outperformed for the quarter. The Fed held on further interest rate increases, causing rates to fall and an inversion in the yield curve. Typically bad, but not always, an inverted yield curve precedes a recession. The 2 to 10-year bonds inverted. Each of the last 7 recessions followed an inverted yield curve by 6-24 months.

Ms. Gainfort reported the Pension Fund had total assets of \$4,642,578. She reviewed the asset allocation compared to the Investment Policy, with all assets being within target ranges. The

assets gained 9.65% gross and 9.62% net for the quarter ending March 31, 2019, compared to 8.98% gross for the benchmark. The total fund return for the fiscal year to date is -.03% gross and -.06% net compared to 0.67% gross for the benchmark. To recover prior quarter losses, the Dana Core Equity portfolio finished even with their benchmark. AndCo would have expected Dana to perform better in this market. Ms. Gainfort recommended that the Board begin to monitor or initiate replacement of the manager. She recommended that Dana be replaced with 2 managers, those being a growth manager and a value manager.

**b. Attorney Report (Scott Christiansen, Christiansen & Dehner)**

Scott Christiansen reminded the Board to file the annual Financial Disclosure document.

Mr. Christiansen requested verification that the Declaration letter was sent to the State.

Mr. Christiansen requested verification that the IRS Compliance and DROP notifications were sent to the State.

Mr. Christiansen stated that the public meetings legislation was not going to pass. He also informed the Board that the firefighter cancer legislation was moving forward in the final weeks of the legislative session.

Don Howard arrived at the meeting at 3:07pm

Mr. Christiansen advised that the Summary Plan Description was updated to include the DROP provisions. He stated that the document indicates that members could not take advantage of both the PLOP and DROP provisions. The SPD also clarifies disability eligibility. He also advised that Exhibit B in the SPD fulfills the Fact Sheet requirement.

Michael O'Toole made a motion to approve the April 1, 2019 Summary Plan Description as presented. Brian Campbell seconded the motion, approved by the Trustees 4-0.

Mr. Christiansen informed the Board that his law partner, Mr. Dehner, had passed away. Mr. Christiansen informed the Board of his intention to lessen the number of plans his firm serves, but that he wants to continue serving as legal counsel to the City of Gulfport Firefighters' Retirement Pension Fund.

**c. Administrator Report (Scott Baur, Resource Centers)**

**1. 112.664 Compliance Report**

Mr. Baur provided the 122.664 Compliance Report received from the Actuary and required by the Florida.

**2. Fiscal Year 2017/18 Administrative Expense Report/ 2020 budget**

The Board reviewed the Administrative expense report and proposed budget.

Don Howard made a motion to approve the Fiscal Year 2017/18 Administrative Expense Report/ 2020 Budget. Michael O'Toole seconded the motion, approved by the Trustees 4-0.

**2. Payroll issue**

Even though the bargaining unit ratified a contract with the City, Brian Campbell reported that the City Manager has not implemented the provisions of the agreement. The agreement includes a retro payment for additional compensation due to the firefighter members of the plan. The Board also discussed an issue with administration of payroll that resulted in firefighter members making contributions on overtime in excess of the 300 hour limit.

**6. Plan Financials**

**a. Warrant Dated April 18, 2019**

The Trustees then reviewed the disbursements for payment of invoices contained on the Warrant dated April 18, 2019.

Michael O'Toole made a motion to approve the Warrant dated April 18, 2019 for payment of invoices. Don Howard seconded the motion, approved by the Trustees 4-0.

**b. Benefit Approvals**

There were no benefit approvals.

**7. OTHER BUSINESS**

The Board had no other business for discussion.

**8. SCHEDULED NEXT REGULAR MEETING**

The Trustees previously scheduled their next regular quarterly meeting for Thursday, July 18, 2019 at 2:30 PM.

**9. ADJOURNMENT**

There being no further business, Chair Brian Campbell adjourned the meeting at 3:30 PM.

Respectfully submitted,

  
Don Howard, Secretary